

---Program Instructions – remove from the final Version---

**Program: Remember to protect this form after you have entered the appropriate information (in highlighted areas) and before you post this document. Delete this instruction prior to posting.**

**REQUEST FOR APPLICATIONS COVER SHEET & SIGNATURE PAGE**

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| --- | --- | --- | --- |
| **Date:** | [date published] | **RFA Number:** | [insert #] |
| **Submit Sealed Applications to:** | Colorado Department of Public Health & Environment>insert program name<4300 Cherry Creek Drive SouthDenver, CO 80246 | **CDPHE Contact:** | [insert name] |
| **RFA Submission Deadline:** | [date due][insert time] p.m. (Mountain Time)Caution: Daily mail may not be received prior to 4 pm. Applicants are responsible to ensure timely receipt. |  |  |
| [**INSERT TITLE HERE**]Per the attached specifications, terms and conditions |
| **\*F.E.I.N.:** |       |
| **DUNS:** |       |
| **Authorized Signature:** |  |
|  | *Original signature (in ink) acknowledges acceptance of all terms and conditions of the solicitation.* |
| **Typed/Printed Name:** |       |
| **Title:** |       |
| **Company Name:** |       |
| **Address:** |       |
| **City:** |       | **State:** |       | **Zip:** |       |
| **Phone Number:** |       | **Fax Number:** |       |
| **Contact for Clarifications:** |       |
| **Title:** |       |
| **Phone Number:** |       | **Fax Number:** |       |
| **Email Address:** |       |
| **IMPORTANT:** The following information must be on the outside of the Application Packaging or referenced in the subject line if the application may be submitted electronically:>Insert Solicitation Number< Applicants are urged to read the solicitation document thoroughly before submitting an application. **THIS PAGE MUST BE COMPLETED, SIGNED (in ink) AND RETURNED WITH RESPONSE** |
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